

## Welcome to our Arts & Crafts Fair!

The proceeds from the rental fees will benefit our church's mission projects. We are excited to host this fair and we want to make your day a pleasant and profitable one.

Sincerely,  
Trinity United Methodist Church

### Our Schedule

October 6 – Set up 5:00 p.m. – 7:00 p.m.

October 7 – Set up 8:00 a.m. – 9:00 a.m.

**Fair opens 9:00 a.m. – 2:00 p.m.**

Please come on Friday night if possible to assign your space.

### Booth Space

Our rental spaces are sized to accommodate an eight foot table and two chairs-all provided by the church. Each booth space is available for a fee of \$30

A limited number of electrical outlets are available for a fee of \$10. Sign up early! Cords will not be provided.

*Space is limited and will be allocated on a first come, first served bases.*

Day of fair, please park in the far upper parking lot behind the building after unloading. Leave spaces at the front for shoppers!

*Each exhibitor is responsible for setting up and cleaning up at the end of the day.*

**Please send a description of the items you will sell.**

**Trinity United Methodist Church reserves the right to refuse the sale of offensive materials or items.**

As an Arts & Crafts Fair, please note that we do not accept retail items that have been purchased for resale (flea market items). In fairness to all vendors, you will be asked to remove these items if you have them in your booth. Feel free to give me a call if you have any questions about items you are planning to sell. Also, please be aware that someone else may be selling items similar to yours, just like you would at a shopping mall.

*We thank you for sharing all of your wonderful items with our attendees and look forward to seeing you this year!*

**Fill out the information below, tear-off, and send it with your check to:**

Janice Sabo  
5525 Matlock Rd.  
Knoxville, TN 37921

**Make check payable to Trinity United Methodist Church  
with "Craft Sale" in the memo**

For more information or questions, contact Janice Sabo at (865) 806-1868

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*To reserve your space please return this form along with check payable to Trinity UMC*

NAME \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

E-MAIL \_\_\_\_\_

List all types of arts and crafts or other items to be sold \_\_\_\_\_

Number of spaces needed: \_\_\_\_\_ @ \$30.00/each      Electricity needed:  Yes (\$10 fee)     No

**TOTAL CHECK AMOUNT \$ \_\_\_\_\_**

The undersigned agrees that Trinity United Methodist is not liable for any loss, theft, or damage to any art, craft, or other items on display during this event.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_